<<Begin sample text>>

|  |  |
| --- | --- |
| Protocol Concept Title |  |

Dear Dr. <PI Last Name>,

Your protocol concept , identified above, was reviewed at the following MDG Committee meeting.

|  |  |
| --- | --- |
| MDG Committee |  |
| MDG Committee Meeting Date |  |

It was agreed that a budget request from JCRI can be initiated. This request can be initiated via email attaching in one email the protocol concept, budget grid (if applicable) or any/all additional information for budget generation. Once initial communication is received, a meeting between the PI, JCRI administration and the PM is required and initiated by JCRI.

Best regards,

<<End sample text>>